

Ethical AI in Leadership Development Checklist

Data Privacy and Security

- Implement end-to-end encryption
- Establish clear data retention policies
- Provide user data control (view, export, delete)
- Conduct regular security audits

Transparency and Explainability

- Communicate AI system usage clearly
- Provide explanations for AI-generated recommendations
- Offer opt-out options for AI-driven features
- Publish regular AI performance reports

Fairness and Non-Discrimination

- Audit AI models for potential biases
- Ensure diverse representation in training data
- Implement fairness constraints in models
- Monitor outputs for disparate impacts

Human Oversight and Accountability

- Establish human-in-the-loop processes for critical decisions
- Create an AI ethics board
- Provide AI literacy training for all users
- Develop an AI accountability framework

Continuous Ethical Assessment

- Schedule regular ethical impact assessments
- Stay updated on AI ethics regulations
- Engage stakeholders in ethical discussions
- Develop and enforce an AI ethics code of conduct