

# 2. Recognition and Rewards AI Integration Checklist

## 1. AI-Powered Recognition Systems

DESCRIPTION	STATUS	NOTES
1.1 . Implement AI for real-time performance tracking	<input type="checkbox"/>	<input type="text"/>
1.2. Set up automated recognition triggers	<input type="checkbox"/>	<input type="text"/>
1.3. Develop personalized recognition messages using NLP	<input type="checkbox"/>	<input type="text"/>
1.4. Integrate with communication platforms (Slack, MS Teams)	<input type="checkbox"/>	<input type="text"/>
1.5. Implement sentiment analysis for feedback	<input type="checkbox"/>	<input type="text"/>

## 2. AI-Enhanced Rewards Programs

DESCRIPTION	STATUS	NOTES
2.1 . Develop AI algorithm for reward recommendations	<input type="checkbox"/>	<input type="text"/>
2.2. Implement predictive analytics for reward impact	<input type="checkbox"/>	<input type="text"/>
2.3. Set up personalized reward catalogs	<input type="checkbox"/>	<input type="text"/>
2.4. Integrate with HRIS and performance management systems	<input type="checkbox"/>	<input type="text"/>
2.5. Implement AI-driven reward budget optimization	<input type="checkbox"/>	<input type="text"/>

## 3. Data Management and Privacy

DESCRIPTION	STATUS	NOTES
3.1 . Establish data collection protocols for AI systems	<input type="checkbox"/>	<input type="text"/>
3.2. Implement data anonymization techniques	<input type="checkbox"/>	<input type="text"/>
3.3. Set up secure data storage and access controls	<input type="checkbox"/>	<input type="text"/>
3.4. Develop data retention and deletion policies	<input type="checkbox"/>	<input type="text"/>
3.5. Ensure compliance with data protection regulations	<input type="checkbox"/>	<input type="text"/>

## 4. User Experience and Adoption

DESCRIPTION	STATUS	NOTES
4.1 . Design intuitive AI-powered recognition interface	<input type="text"/>	<input type="text"/>
4.2. Develop mobile app for on-the-go recognition	<input type="text"/>	<input type="text"/>
4.3. Implement gamification elements using AI	<input type="text"/>	<input type="text"/>
4.4. Create AI chatbot for recognition and rewards queries	<input type="text"/>	<input type="text"/>
4.5. Set up personalized dashboards for recognition metrics	<input type="text"/>	<input type="text"/>

## 5. Continuous Improvement and Evaluation

DESCRIPTION	STATUS	NOTES
5.1 . Establish KPIs for AI-powered recognition and rewards	<input type="text"/>	<input type="text"/>
5.2. Implement A/B testing for AI-generated content	<input type="text"/>	<input type="text"/>
5.3. Set up feedback loops for AI model improvement	<input type="text"/>	<input type="text"/>
5.4. Conduct regular audits of AI system performance	<input type="text"/>	<input type="text"/>
5.5. Stay updated on emerging AI technologies in HR	<input type="text"/>	<input type="text"/>

### Evaluation Metrics:

- Employee engagement score:
- Recognition frequency:
- Reward redemption rate:
- User adoption rate:
- ROI of recognition program:

Next review date:

Reviewed by: